



MEGHALAYA STATE SKILLS DEVELOPMENT SOCIETY (MSSDS)

Department of Labour, Employment & Skill Development

Government of Meghalaya

EXPRESSION OF INTEREST (EOI)

EMPANELMENT AS NATIONAL TRAINING, PLACEMENT & ENTERPRISE PROMOTION PROVIDERS (NTEPPs)

A. INTRODUCTION

The Meghalaya State Skills Development Society (MSSDS) is the State agency responsible for planning, coordinating and implementing skill development initiatives in Meghalaya.

The Executive Director, MSSDS invites applications from reputed and capable organizations for empanelment to deliver **high-quality, outcome-based skill training programmes** leading to sustainable wage in domestic and international markets or structured entrepreneurship or start-up models (individual or collective).

This empanelment aims to:

- Enable youth of Meghalaya to access high-end, future-ready job roles
- Facilitate structured career progression pathways
- Promote quality domestic placements across India with competitive remuneration
- Enable overseas placements with competitive remuneration
- Ensure sustainable wage or self employment outcomes

The following shall be considered under this EOI:

1. Wage employment placements in domestic and international markets;
2. Structured entrepreneurship or start-up models (individual or collective) that are supported by a demonstrable business plan, established market linkage, and the potential for sustainable income generation. Informal or unsupported self-employment activities shall not be considered.

B. ELIGIBILITY CRITERIA

1. The applicant shall either be:

- (a) Company / LLP / Partnership / Sole Proprietor / Society / Trust / Institution legally registered entity in India



(b) Organizations / Institutes (including autonomous organizations) set up by Central Government / State Governments / UT Administrations

2. The applicant must have been operational for at least three (3) years.
3. The applicant must have demonstrable expertise in delivering placement-linked skill training programmes and possess institutional capacity to mobilize, train, board & lodge (where applicable), certify and place candidates in wage employment and / or

The applicant must have demonstrable expertise to support candidates into structured entrepreneurship/start-up models backed by business plans, verifiable market linkage and sustainable income potential.

4. The applicant must be financially sound and capable of independently meeting all costs related to mobilization, training, boarding & lodging, certification, placement / enterprise facilitation, and post placement / start-up tracking, without sole reliance on client advances.

The applicant shall submit:

- (a) Audited financial statements for last three years or CA certified Statement for the same (as applicable)
 - (b) Net worth Certificate from Chartered Accountant
 - (c) Banker's solvency certificate
5. The applicant must not be blacklisted or debarred or any such cases pending for blacklisting / debarment in any court of law by any Government entity. (Submit Declaration as per Annexure I)
 6. The applicant must possess PAN, GST registration and valid Bank Account.
 7. The applicant must:
 - (a) Have at least one training centre in India; or
 - (b) Be willing to establish a training centre in Meghalaya; and
 - (c) Be capable of arranging hostel/residential facilities where training is conducted outside the State.

C. SCOPE OF EMPANELMENT

Empanelled agencies shall:

- Mobilize eligible youth from Meghalaya
- Deliver high-quality skill training in proposed job roles



- Provide boarding & lodging (where required)
- Facilitate assessment and certification
- Ensure wage employment placements (domestic or international) and / or structured entrepreneurship or start-up models (individual or collective).
- Provide post placement / start-up tracking for minimum six months

Upon empanelment, each selected agency shall be designated as a **National Training & Placement Provider (NTPP)** and issued a **Unique Empanelment Number**.

D. PROPOSED TRADES / JOB ROLES

The applicant may propose **any high-end, industry-relevant and future-ready trade or job role** that leads to sustainable wage employment with long-term career growth and / or entrepreneurship pathway, or start-up model that leads to sustainable livelihoods, income generation, and long-term economic advancement.

- Courses need not be mandatorily NSQF-aligned.
- Industry-certified, vendor-certified, global certifications and proprietary industry programmes are permitted.
- Trades should align with high-growth sectors and emerging employment markets and / or enterprise models that align with emerging markets, innovation-driven opportunities, or sectors with strong income-generation potential.
- Preference will be given to proposals that lead to higher wage outcomes, scalable entrepreneurial ventures, export-oriented opportunities, or overseas employment prospects.

The applicant must clearly demonstrate:

- Industry demand
- Career pathway
- Expected salary / income benchmarks
- Placement geography / enterprise location and market geography

The applicant shall clearly identify the three primary job roles for the purpose of evaluation.

E. TARGET ALLOCATION FRAMEWORK

1. Allocation of targets shall be at the sole discretion of MSSDS based on:
 - Demonstrated placement / enterprise outcome performance
 - Quality of training delivery
 - Verified employer / market demand
 - Absorption / enterprise-support capacity of the NTEPP
2. Empanelment does not guarantee automatic allocation of the proposed target. Targets shall be sanctioned through separate Work Orders.
3. MSSDS reserves the right to revise or stagger target allocation based on performance review.
4. Initial target allocation newly empanelled NTEPPs may be allocated for a pilot batch which will be enhanced based on verified placement outcomes.

F. OUTCOME REQUIREMENTS

1. Minimum 75% outcome achievement, comprising wage employment placements and/or approved structured entrepreneurship/start-up outcomes.
2. Outcomes under this EOI shall include:
 - (a) Wage employment placements; and
 - (b) Structured entrepreneurship/start-up outcomes, subject to meeting the prescribed criteria for viability, market linkage and income sustainability.
3. Minimum salary / income benchmarks:

(a) Domestic Placement

- Within Meghalaya: Minimum ₹13,156/- (take-home) within Meghalaya
- Outside Meghalaya: Minimum ₹17,940/- per month (take-home) outside the State or ₹13,156/- (take home) outside the State with food and accommodation.

Note: The minimum salary benchmarks prescribed above are based on the Minimum Wages notified by the Government of Meghalaya for semi-skilled workers, calculated for 22 working days for in-State employment and 30 days for out-of-State employment. Salaries for skilled and highly skilled roles must be higher, in line with the notified wage rates.

These benchmarks will be revised in accordance with updates to the Minimum Wages notified by the Government of Meghalaya and shall be



binding on all empanelled National Training & Placement Providers (NTPPs) for subsequent batches from the date of such notification.

(b) Overseas Placement

The minimum salary for overseas placement shall be determined based on the cost of living in the proposed country of employment. Applicants must clearly specify the offered salary for each job role, along with details of accommodation, food, transport, and any other benefits or allowances to be provided. This information should commensurate with prevailing living costs and ensure a reasonable standard of living for the candidate in the destination country.

Salary proof, employment contract, and visa/work permit documentation (for overseas placements) shall be mandatory.

Note: The salary benchmarks for Overseas Placement agreed under this EOI shall be subject to revision by MSSDS once every eighteen (18) months during the empanelment period of three (3) years. Revised benchmarks, if any, shall be notified through an official circular and shall become binding on all empanelled National Training & Placement Providers (NTPPs) for subsequent batches from the date of notification.

(c) Enterprise / start-up

For structured entrepreneurship/start-up outcomes, projected and verified income shall be assessed against the approved business plan, market linkage and minimum 3-month income proof.

4. **Structured entrepreneurship/start-up models** shall refer to individual or group-based enterprises that:
 - (a) Are supported by a documented business plan
 - (b) Have identified and verifiable market linkage
 - (c) Demonstrate potential for sustainable monthly income
 - (d) Are not informal, subsistence or unstructured self-employment activities

G. APPLICATION SUBMISSION

1. Timelines
 - (a) Applications may be submitted throughout the year.



- (b) The proposals submitted by applicants shall remain valid for a period of one year from the date of submission. During this period, MSSDS may consider the proposal for evaluation and empanelment.

2. Guidelines

(a) Proposals within Common Cost Norms:

Applications for conducting outcome-linked training programmes at or below the prescribed common cost norms shall be submitted in the prescribed formats of the Technical Proposal, as detailed in **Annexure–A** and **Annexure–B**. No separate financial proposal is required in such cases.

MSSDS reserves the right to seek cost justification even for proposals within Common Cost Norms.

(b) Proposals above Common Cost Norms

Applications for conducting outcome-linked training programmes exceeding the prescribed common cost norms shall be submitted in the prescribed formats of the Technical Proposal, as detailed in **Annexure–A** and **Annexure–B**, along with a **Financial Proposal in Annexure–C**.

(c) General Requirement

All applications must be complete in all respects and submitted with accurate and verifiable information, strictly in accordance with the prescribed formats. Incomplete or non-compliant proposals shall not be taken up for evaluation until complete and may also be liable for rejection.

(d) Mode of submission

Applicants may submit their proposals in either **hard copy or soft copy** addressed to the Executive Director, Meghalaya State Skill Development Society, 3rd Floor, Grove Site Building, Keating Road, Shillong, Meghalaya – 793003. Email: eoi.mssds@gmail.com

H. OPENING & EVALUATION

1. Proposals received shall be evaluated by MSSDS on a rolling basis upon receipt of complete applications.
2. There shall be no fixed timeline or evaluation cycle for consideration of proposals under this EOI. MSSDS reserves the right to take up proposals for evaluation as and when received, subject to completeness of documentation, administrative convenience and availability of evaluation capacity.



3. MSSDS reserves the right to seek clarifications or additional information from the applicant during the validity period of the proposal.

I. METHOD OF SELECTION

1. **Proposals within Common Cost Norms:** Proposals of applicants scoring minimum 70 marks in the Technical Proposal shall be considered for empanelment.
2. **Proposals above Common Cost Norms:** Selection shall follow a **Quality and Cost Based Selection (QCBS)** method. Ratio: 70:30 (Technical : Financial). Financial Proposal of applicants scoring minimum 70 marks in the Technical Proposal shall be evaluated as per the Financial Evaluation Framework at Para L below.
Applicants must achieve minimum 70 combined score (Technical + Financial) for empanelment.

Notwithstanding the minimum qualifying criteria of 70 marks (Only technical or combined Technical and Financial, as the case may be) for empanelment, MSSDS may, at its discretion, consider proposals that fall short of the threshold but are otherwise found to be of merit. In such cases, MSSDS may refer the proposal to a designated Committee for detailed examination. The Committee may invite the applicant for a presentation to assess the proposal more comprehensively and, based on its recommendations, the matter may be referred to the Finance Department for further consideration.

J. TECHNICAL EVALUATION FRAMEWORK (100 Marks)

1. Institutional Strength (20 Marks)

- Legal & Governance Structure – 5
- Infrastructure Readiness – 5
- Team Structure – 10

2. Outcome Capability (30 Marks)

- Domestic placement track record /International placement track record / Entrepreneurs / Start-ups supported - 10
- Verified employer tie-ups / Linkage for Entrepreneurship / Start-ups – 10
- Outcome Timeline & Post-Outcome Tracking System – 10

3. Quality of Job Roles Proposed (15 Marks)

Evaluation shall be based on the top three (3) priority job roles indicated by the applicant. The average score of the three will be taken.

- Future-readiness – 5
- Career progression pathway / business scalability – 5
- Certification quality – 5

4. Guaranteed Outcomes (35 Marks)

- Guaranteed Outcome % – 15
- Guaranteed Minimum Salary / Projected Earnings for start-ups– 20

Qualifying Technical Score: 70 Marks

K. SCORING METHODOLOGY

SN	Category	Criteria
1	Institutional Strength (20 Marks)	
(a)	Legal Entity and Structure -5	<ul style="list-style-type: none"> ➤ Head Office in Meghalaya - 3 marks ➤ Head Office in Districts of Assam bordering Meghalaya - 2 marks ➤ Head Office elsewhere - 1 mark ➤ Organizational Structure – 1 mark ➤ Compliance Declaration – 1 Mark
(b)	Infrastructure Readiness – 5	<ul style="list-style-type: none"> ➤ Training Centre in Meghalaya or Training Centre outside Meghalaya with food & accommodation facilities - 5 marks ➤ Training Centre in Meghalaya without food & accommodation facilities - 3 Marks ➤ Training Centre outside Meghalaya without food & accommodation facilities -1mark
(c)	Team Structure – 10	<ul style="list-style-type: none"> ➤ Project Head- 1 marks ➤ 3 Trainers - 6 marks (2 each) ➤ Placement and / or Business Development Manager - 2 marks ➤ MIS Tracking Officer- 1 marks

2	Outcome Capability (30 Marks)	
(a)	Track Record (10 marks)	
(i)	Domestic placement ¹ / Entrepreneurs / Start-ups supported track record – 5	<p>Placement <50% - 0 marks</p> <p>Scores will be awarded pro-rata proportionate to the Placement Percentage in the range of 2.5 to 5. For example:</p> <p>50% of Trained candidates - 2.5 marks 70% of Trained candidates - 3.5 marks</p>
(ii)	<p>International placement¹ track record – 5</p> <p>¹In case of only Domestic or International Placements, the marks will be out of 10.</p>	<p>Placement <50% - 0 marks</p> <p>Scores will be awarded pro-rata proportionate to the Placement Percentage in the range of 2.5 to 5. For example:</p> <p>50% of Trained candidates - 2.5 marks 70% of Trained candidates - 3.5 marks</p>
Entrepreneurs / Start-ups supported are included in Domestic Placement		
(b)	<p>Tie ups (10 marks)</p> <p>In case of both placement and Entrepreneurship / Start-ups, the 10 marks will be equally distributed at 5 marks each.</p>	
(i)	<p>Verified employer tie-ups – 10 (if only placement) 5 (if both)</p>	<p>Scores will be awarded pro-rata proportionate to the Tie-ups covering percentage of the Guaranteed Placement. For Example</p> <p>Company tie-ups covering 60% of guaranteed placement – 6 / 3 Marks Company tie-ups covering 90% of guaranteed placement = 9 / 4.5 Marks</p>
(ii)	<p>Linkage for Entrepreneurship / Start-ups 10 (if only entrepreneurship) 5 (if both)</p>	<p>Partnerships with Financial Institutions (5 marks) - Existing MOUs with banks / NBFCs / MUDRA / PRIME or similar schemes (5 or 2.5 marks)</p> <ul style="list-style-type: none"> ➤ Tie-up with 1 to 2 Firms/Institutes/Agencies (including at least one Bank/NBFC/any Financial Institute): 2 or 1 marks ➤ Tie-up with 3 to 4 Firms/Institutes/Agencies (including at least one Bank/NBFC/any Financial Institute): 3 or 1.5 marks ➤ Tie-up with 5 or more Firms / Institutes / Agencies

		<p>(at least one Bank/NBFC/any Financial Institute): 5 or 2.5 marks</p> <p>Market Linkage and Demand Mapping (5 marks) - Tie-ups with Companies/Firms/ Agencies operating in Apparel sector</p> <ul style="list-style-type: none"> ➤ Tie-up with 1 to 2 Companies/Firms/ Agencies operating in proposed sector / trade: 2 or 1 Marks ➤ Tie-up with 3 to 4 Companies/Firms/ Agencies operating in proposed sector / trade: 3 or 1.5 Marks ➤ Tie-up with 5 and more Companies/Firms/ Agencies operating in proposed sector / trade: 5 or 2.5 Marks
(d)	Outcome Timeline & Post-Outcome Tracking System – 10	<p>Outcome commitment within 3 months – 2.5 marks</p> <p>Tracking Methodology – 2.5 marks</p> <p>Salary / Income Verification process – 2.5 marks</p> <p>Existing MIS System – 2.5 marks</p>
3	Quality of Proposed Job Roles (15 Marks) <i>Average score of the top three (3) priority job roles indicated by the applicant will be taken</i>	
(a)	Future-readiness – 5	<ul style="list-style-type: none"> ➤ Industry growth data – 1 mark ➤ Jobs available – 1.5 mark ➤ Skill Demand – 2.5 mark
(b)	Career progression pathway / business scalability– 5	<ul style="list-style-type: none"> ➤ 3–5 year progression pathway – 2.5 Marks ➤ Salary / income growth projection - 2.5 Marks
(c)	Type of Certification – 5	<p>Corporate / Vendor Certification –2 marks</p> <p>National Certification – 4 marks</p> <p>Global Certification – 5 Marks</p>
4	Guaranteed Outcomes (35 Marks)	
(a)	Guaranteed Outcome Percentage – 15	<p><50% - 0 marks</p> <p>Scores will be awarded pro-rata proportionate to the Placement Percentage in the range of 5 – 15</p> <p>100% - 15 marks</p>

(b)	Guaranteed Minimum Salary / Income ² Domestic Placement / Enterprise set-up – 10	INR.17,940/- 2 marks INR.22,250/- 4 marks INR.26,000/- 6 marks INR.30,000/- 8 marks INR.40,000/- 10 marks
	International Placement - 10	<p>(i) Salary Adequacy - 3 Salary meets living cost thresholds for that country(ies) – 2 Marks Salary exceeds living cost thresholds for that country(ies) – 3 Marks</p> <p>(ii) Accommodation Support - 2 No support – 0 marks Subsidized – 1 Marks Free – 2 marks</p> <p>(iii) Food & Transport Support – 2 marks No support – 0 marks Subsidized – 1 Marks Free – 2 marks</p> <p>(iv) Additional Benefits - Insurance, overtime, allowances, etc – 1 Mark</p> <p>(v) Relocation Support – 2 marks Partial Travel Expenses met by Employer - 1 Mark All Travel Expenses met by Employer - 2 Marks</p>
	² In case of only Domestic or International Placements, the marks will be out of 20 total.	

L. FINANCIAL EVALUATION FRAMEWORK

This section is relevant only for proposals above Common Cost Norms.

The Common Cost Norms as per NSQF for the relevant trade category shall be considered the benchmark.

Financial Score (Sf) shall be calculated as:

$$\mathbf{Sf = 100 \times Fm / F}$$

Where:

Fm = Common Cost Norms as per NSQF for the relevant trade category

F = Evaluated financial proposal of the applicant

M. EMPANELMENT PERIOD

1. Empanelment shall be valid for three (3) years, subject to annual performance review.
2. NTPP cannot subcontract / sublet the conduct of training
3. MSSDS reserves the right to suspend or cancel empanelment based on:
 - Failure to achieve proposed outcomes
 - Misrepresentation of placement / enterprise outcome data
 - Non-compliance with norms and standards
 - Poor training quality

N. PAYMENT TERMS

1. Milestone-based Payments:

Instalment	%	Milestone
1st	45%	Commencement of training & batch approval
2nd	35%	Completion of training & certification
3rd	20%	Verified placement & 3 months retention or approved entrepreneurship/start-up outcomes, as applicable.

Final instalment shall be linked strictly to verified wage employment with 3-month retention or verified enterprise establishment with operational proof and minimum 3-month income proof.

Payment shall be released only upon submission of documentary proof.

2. Reimbursements

The following expenses shall be reimbursed to the NTEPP at actuals:

- (a) Assessment & Certification Cost at actuals subject to a maximum of INR.1,500/- per candidate
- (b) One-way III AC train fare for beneficiaries to place of training / work anywhere in India.
- (c) One-way travel cost from the State to Guwahati at current market rates on shared-basis at actuals.



- (d) One-way travel cost from Railway Station / Airport to destination at current market rates on shared basis at actuals.

3. International Placement Support

- (a) One-time Grant of INR.50,000/- to candidates on acceptance of Job Offer.
- (b) Interest-Free Skill Loan to candidates as per norms

O. DISCLAIMER

1. MSSDS reserves the right to modify, amend, or cancel the empanelment process at any stage without assigning any reason.
2. MSSDS is not bound to accept any application and proposal and reserves the right to annul the selection process at any time prior to the selection, without liability or any obligation for such request for applications and without assigning any reason. Information provided at this stage is merely indicative.

Sd/-
(Shri. Jagdish Chelani, IAS)
Executive Director
Meghalaya State Skill Development Society



ANNEXURE A
APPLICATION FORMAT
(Enclose supporting documents)

Organizational Profile

1	Legal Name	
2	Type of Organization	(Sole Proprietorship Firm, Partnership Firm, Limited Liability Partnership, Company, etc)
3	Date of Incorporation	
4	Registration Details	
5	PAN	
6	GST	
7	Bank Details	
8	Audited Financial Statements (2 Years) or CA Certificate	Yes / No
9	Net Worth Certificate	Yes / No
10	Banker's Solvency Certificate	Yes / No
11	Compliance Declaration as per Appendix I.	Yes / No

Declaration

We certify that:

- All information furnished is true and subject to verification by MSSDS.
- We agree to the terms and conditions set-forth in this EOI

Signature & Seal

Date

Place



ANNEXURE B

TECHNICAL PROPOSAL FORMAT

(Aligned to Technical Evaluation Framework – 100 Marks)

IMPORTANT INSTRUCTIONS

1. The proposal must strictly follow this format.
2. Each section corresponds to evaluation marks.
3. Claims without documentary evidence will not be scored.
4. Minimum placement commitment: 75%.

SECTION 1: INSTITUTIONAL STRENGTH (25 Marks)

(a) Governance Structure (5 Marks)

Provide:

- Organizational structure / chart
- Board of Directors / Promoters profile

(b). Infrastructure Readiness (10 Marks)

Separate Table for each Training Centre

1.	Trades (List all Trades proposed in the Centre)	
2.	Training Centre Complete Address	
3.	Lab infrastructure details for each Trade (Number of Labs and Capacity)	Trade 1 – XX Nos – 30 persons each Trade 2 – XX Nos – 20 persons each
4.	Equipment availability	Attach separately for each Trade proposed
5.	Existing Hostel facilities (if applicable)	Yes / No Total Capacity: Male – Female -

Attach:

- Photographs
- Trade-wise Equipment list
- Training centre capacity details of trades
- Hostel capacity details



(c) Team Strength (10 Marks)

Provide details of:

Role	Nos	Qualification	Experience in years	Status (onboarded / to be onboarded)

Attach CVs of the following:

- Project Head
- Trainers (Mandatory for priority trades indicated by the applicant)
- Placement and / or Business Development Manager
- MIS / Tracking Officer

SECTION 2: OUTCOME CAPABILITY (30 Marks)

(a) Domestic Placement Track Record (5 Marks)

Provide data for last 3 years:

Year	No. Trained	No. Placed	Average Salary	Major Employers
				Attach Details
				Attach Details
				Attach Details

Attach:

- Placement proof (offer letters, employer certificates)
- Salary proof (sample)

and / or, **Entrepreneurs / Start-ups supported (5 marks)** (If applicable)

Name of Entrepreneur / Start-up	Location Address	Type of Business	Contact Number & Website (if any)	Monthly Income



Attach

- Proof of Enterprise existence (Registration, if any along with Photographs)
- Proof of Income generated

(b) International Placement Track Record (5 Marks) (If applicable, else the score will be allotted to 2.a)

Provide:

Year	Country	Job Role	Employer	No. Placed	Average Salary

Attach:

- Visa/work permit evidence (sample)
- Employment contracts (sample)

(d) Verified Employer Tie-Ups (10 Marks)

For Placement provide trade-wise:

Employer Name	Job Role	No. of Openings	Salary Offered	Validity	Domestic / International

Attach:

- Letters of Intent / MoUs from Employers
- Overseas authorization documents (if applicable)

Only documented tie-ups will be scored.



Verified Market Linkage for Entrepreneurship / Start-ups – Buyers / Contracts (10 or 5 Marks)

1. Partnerships with Financial Institutions (5 or 2.5 Marks)

SN	NBFC/Bank/Financial Institute's Name	Contact Person Name Designation & Number	Sector and Trade	Nature of Support in the Agreement/Tie-up	Duration of Agreement/Tie-up

2. Market Linkage and Demand Proof (5 or 2.5 marks)

SN	Companies/Firms/Agencies operating in proposed sector	Contact Person Name Designation & Number	Nature of Support in the Agreement/Tie-up	Duration of Agreement/Tie-up

Attach:

- Letters / Agreements with buyers / aggregators
- Letters / Agreements with financial institutions

Note: In case of both placement and Entrepreneurship / Start-ups, the 10 marks will be equally distributed at 5 marks each.

(e) Outcome Timelines & Tracking Mechanism (10 Marks)

Describe:

- Timeline for placement / start-up post-training
- 6-month tracking methodology & retention monitoring
- Salary / Income verification process
- MIS system used

Attach process note (max 2 pages).



SECTION 3: QUALITY OF PROPOSED JOB ROLES (10 Marks)

For the purpose of technical evaluation, each applicant shall indicate up to three (3) priority job roles proposed. Evaluation under “Quality of Proposed Job Roles / Trades” and “Certification Quality” shall be carried out only for these job roles / trades.

3 (Three) Priority Job Roles / Trades

- 1.
- 2.
- 3.

Note: This provision shall not apply where the total number of job roles proposed is up to three (3) only.

Proposed Trade(s) – Separate table for each Trade proposed

(a) For Wage Placement Trade

1	Trade Name	
2	Training Duration (in hours)	
3	Training Cost	<input type="checkbox"/> As per Common Cost Norms 2021 <input type="checkbox"/> Below Common Cost Norms 2021 <input type="checkbox"/> Above Common Cost Norms 2021
	Per Trainee Cost (INR) (applicable for Below Common Cost Norms 2021 only)	
4	Certification Type (NSQF optional – not mandatory)	<input type="checkbox"/> Corporate / Vendor Certification <input type="checkbox"/> National Certification <input type="checkbox"/> Global Certification
5	Placement Geography	<input type="checkbox"/> Local <input type="checkbox"/> Domestic <input type="checkbox"/> International Specify Country for International _____
6	Residential or Non-Residential Training	
7	Industry Growth Data Market Relevance – Jobs Available	(Provide source of data / analysis)
8	Career Progression Pathway	Entry-level role: 3–5 year progression pathway: Salary growth projection:



9	Minimum Remuneration (Take Home) /per month	
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(a) For Start-up / Entrepreneurship Trades

1	Trade Name	
2	Training Duration (in hours)	
3	Training Cost	<input type="checkbox"/> As per Common Cost Norms 2021 <input type="checkbox"/> Below Common Cost Norms 2021 <input type="checkbox"/> Above Common Cost Norms 2021
	Per Trainee Cost (INR) (applicable for Below Common Cost Norms 2021 only)	
4	Certification Type (NSQF optional – not mandatory)	<input type="checkbox"/> Vendor Certification <input type="checkbox"/> National Certification <input type="checkbox"/> Global Certification
5	Type of Business	<input type="checkbox"/> Individual <input type="checkbox"/> Group <input type="checkbox"/> FPO <input type="checkbox"/> SHG Others, please specify _____
6	Residential or Non-Residential Training	
7	Summary Business Plan	(1 page)
8	Capital Investment Details	
9	Expected Monthly Income	
10	Market Linkage / Demand	
11	Risk Mitigation Plan	(1 page)



SECTION 4: GUARANTEED OUTCOMES (35 Marks)

(a). Guaranteed Outcome Percentage (15 Marks)

Declare clearly:

- Guaranteed Overall Outcome % (Minimum 50%)
- Trade-wise outcome commitment

Trade	Commitment Percentage

(b). Guaranteed Minimum Salary (20 Marks)

Declare clearly:

(i) Domestic Placement (10)

Trade	Guaranteed Minimum Salary	
	Outside State	Within State

(ii) International Placement (10)

Separate Table for each Job Role

Job Role	
Country of Placement	
Guaranteed Minimum Salary	
Accommodation Support	
Food Support	
Local Transport	
Additional Benefits	(Medical, Insurance, Overtime, etc)
Relocation Support	

Note:

Salary guarantees and benefits must align with employer tie-ups.

Salary must not be below prescribed norms as per the EOI.

(iii) Start-up / Entrepreneurship Details (20)

Job Role	
Type of Business	



Projected Earnings per month	
Scale Potential	

Note: In case of both placement and entrepreneurship proposals, the total marks will be equally distributed amongst all components.

DECLARATION & UNDERTAKING

We certify that:

- All outcomes shall be in the form of wage employment or approved structured entrepreneurship/start-up models as per EOI provisions.
- MSSDS may directly verify placements with employers / enterprise with owners
- Any false placement data may lead to de-empanelment and blacklisting.

Signature & Seal

Date

Place



ANNEXURE C

FINANCIAL PROPOSAL FORMAT

This section is relevant only for proposals above Common Cost Norms.

EOI Title: Empanelment of National Training, Placement & Enterprise Promotion Providers (NTPEPPs)

Name of Applicant:

(Separate financial details must be submitted for each trade.)

Trade / Job Role Proposed:

Location of Training:

PART A: COST PER TRAINEE

SN	Cost Component	Unit	Rate (INR)
1	Training Cost	Per Trainee	
2	Assessment & Certification Cost	Per Trainee	
3	Industry License Cost (if applicable)	Per Trainee	
4	Boarding & Lodging Cost (if applicable)	Per Trainee	
	Total Cost Per Trainee (A)		

Total Cost Per Trainee (INR): _____

Total Cost Per Trainee in Words:

PART B: COST DECLARATION

The applicant certifies that:

1. The financial proposal includes all costs required for successful delivery of training, placement and/or enterprise facilitation services.
2. No additional financial claims shall be made beyond the quoted cost except for applicable taxes.
3. The quoted price shall remain firm and binding for the entire validity period of the proposal.
4. Assessment & Certification Costs and License Costs shall be charged only for actual trainees
5. Boarding & lodging costs shall be charged only for actual trainees availing residential facility and for the approved training duration.
6. MSSDS shall not be liable for any costs beyond the approved financial proposal.



PART E: VALIDITY OF FINANCIAL PROPOSAL

The Financial Proposal shall remain valid for a period of **one (1) year from the date of submission of the proposal.**

During this period:

- The applicant shall **not withdraw, revise or modify** the quoted financial terms.
- MSSDS may consider the proposal for evaluation and empanelment at any time within the validity period.
- Any withdrawal or modification during this period may lead to **rejection of the proposal and disqualification from empanelment.**

PART F: IMPORTANT CONDITIONS

1. All costs must be quoted **in Indian Rupees (INR).**
2. The quoted cost must be **exclusive of applicable taxes.**
3. Taxes will be paid as per Government rules.
4. MSSDS reserves the right to seek cost clarification where necessary.

AUTHORIZED SIGNATORY

Name:

Designation:

Organization:

Signature & Seal

Date:

Place:



ANNEXURE-I

UNDERTAKING REGARDING DEBARMENT/ BLACKLISTING

(To be submitted on Official Letter Head)

I / We, (name and post of authorized signatory) on behalf of (name of firm) do here by solemnly affirm and declare as follows:

(i) My / Our firm is not restrained/debarred/ blacklisted by MSSDS or Central / State Govt. Depts./ PSUs/World Bank/ ADB etc. and the debarment is not in force as on last date of submission of proposal.

(ii) None of Proprietor/Partners/ Board Members/ Directors of M/s (Name of firm) has remained Proprietor / Partner / Board Members/ Director in any firm which stand debarred/ blacklisted by MSSDS of Central / State Govt. Depts. / PSUs/World Bank/ ADB etc and the debarment is not in force as on last date of submission of proposal.

(iii) My / Our firm understands that at any stage, if above statement are found to be false, our firm shall be liable for debarment from bidding in MSSDS, apart from any other appropriate contractual legal action including debarment/ blacklisting, termination of the contract etc. as deemed fit.

(Signature and name of the

(Authorized signatory of the firm)

Date:

Place:

Note: This declaration shall be on firm's letter head with seal and signature.